

Data Protection & GDPR Statement to Suppliers & Customers.

Clear Screen Solutions Ltd (Company registration Number 04657228) is committed to protecting and respecting the Privacy of its Customers and suppliers.

Please see our statement below which details our views and practices regarding personal data and how we use and securely store that information.

Our Company is fully committed to compliance with the requirements of the General Data Protection Regulation (GDPR) and all other data protection legislation currently in force. The Regulation applies to anyone processing personal data and sets out principles which should be followed and gives rights to those whose data is being processed.

As a Company we only use information to source, supply, provide our services and contact you with relation to services that either we have requested or that we are providing. All information stored by us is securely used and stored in line with all current legislation in place and will be reviewed anytime there are any alterations or updates to the current legislation.

As a company there will never be any occasion any of the details held for our Customers or Suppliers will ever be passed onto any third parties, it is purely for the use sourcing products in order to provide services to our customers, or to contact our clients regarding the service we have provided.

Information held on our suppliers and customers is that of which has been given to us and is stored securely and only used as required.

Information that will be held varies from supplier and customer but all scenarios are listed below:-

- Information provided to us by customers and suppliers such as email addresses, bank information, contact numbers, copies of insurances etc.
- Copies of correspondence via email in relation to our works.
- Works details site as site address and site information.
- Copies of insurances.

If at any time you wish for your information to be removed from our systems the please contact by email gdpr@clear-screens.co.uk and we will securely remove your information from

Edward Lay
Director